

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
February 4, 2019

Commissioner Hunt called the meeting to order. All Commissioners are present.

ASSESSOR

Karen LeMaster, County Assessor came before the board to present requests for mapping layers from Duke Energy and City of Peru. Assessor LeMaster stated the request from Duke Energy would be for internal reference only. The county could charge for these request anywhere from \$200-\$500 for the added layer or waive the charges, but 30 Degrees would still charge for the work. Commissioner Musselman made a motion to approve the request from Duke Energy for the mapping layer. Commissioner West 2nd the motion and it passed 3-0.

City of Peru would use the data to update zoning information and make available for public use. The board asked County Attorney, Steve Downs to draft an agreement for data sharing option for the additional layer for zoning.

EASTER PARADE

Vincent Edmonds, More For Miami, came before the board to request permission to host the Easter Parade on 4/21/19 and put a banner on the Courthouse. More For Miami would not require any additional assistance for the event. Commissioner West made a motion to approve the request to allow the Easter Parade and place the banner on the Courthouse. Commissioner Musselman 2nd the motion and it passed 3-0.

MINUTES

Commissioner West made a motion to approve the 1/22/19 minutes. Commissioner Musselman 2nd the motion and it passed 3-0.

CLAIMS

Commissioner West made a motion to approve claims. Commissioner Musselman 2nd the motion and it passed 3-0.

PAYROLL

Commissioner West made a motion to approve the payroll. Commissioner Musselman 2nd the motion and it passed 3-0.

WATER HEATER

The board received a request to have a water heater installed in the Treasurer's restroom. Commissioner West made a motion to approve the request to install a water heater in the Treasurer's restroom. Commissioner Musselman 2nd the motion and it passed 3-0.

CORONER VAN

The board received a claim for the purchase of the van from Flowers-Leedy for the Coroner to use for autopsies. The board requested Attorney Downs to draft a purchase agreement for the van.

IDEM NOTICE

The board received a notice of registration approval for Peru Utilities Wastewater Facility.

The board received a notice of public comment regarding the Miami County Correctional Facility.

COURTHOUSE CLOSURE

The board reviewed Resolution 2-4-2019 for closure of the Courthouse on January 30, 2019. Auditor Brown explained that last week with the bad weather, there was conversation with other Auditors and several other counties have the board approve a resolution, which is to help in the event of a FEMA Disaster. Commissioner Musselman

made a motion to approve Resolution 2-4-2019. Commissioner West 2nd the motion and it passed 3-0.

VOTER REGISTRATION ELECTION DAY POLICY UPDATE

The board reviewed the existing policy for the Voter Registration for Election Day and time off. The new proposal is as follows:

Voter Registration Pay Policy 02/01/2019

Election Board Assistant Pay	\$1500.00 for year budgeted
1 st Deputy Voter Registration	\$500.00 per election
2 nd Deputy Voter Registration	\$250.00 per election

Canvass Board Assistant Pay	\$2000.00 for year budgeted (Election years only)
1 st Deputy Voter Registration	\$500.00 per election
2 nd Deputy Voter Registration	\$300.00 per election

Voter Registration Deputies will choose between a different day off due to working on Election Day OR be paid holiday pay on Election Day.

There will be no comp time awarded for the extra hours, including those for meetings, training and the two Saturdays prior to Election Day, as those hours are included in the stipend pay listed above.

Average hours spent over normal work times for election staff are as follows:

17 hours on Election Day (8 hours covered by either a day off OR holiday pay)

20 hours on two Saturdays prior to Election Day

6 hours for poll worker training

4 hours for uploading State's data

Any additional hours for problems that may occur with data conversion/IT

Commissioner West made a motion to approve the Voter Registration Pay Policy as presented. Commissioner Musselman 2nd the motion and it passed 3-0.

HANDBOOK UPDATES

Auditor Brown will send the handbook updates to Attorney Downs for review. Attorney Downs will work with Auditor Brown to get the updates completed and distributed to the employees.

DUKES HEALTHCARE FOUNDATION APPOINTMENT

Commissioner West stated that John Claxton's appointment has expired on the Dukes Healthcare Foundation. Mr. Claxton currently serves as the Treasurer on the Dukes Healthcare Foundation. Mr. Claxton would like to continue serving, pending reappointment from the board. Commissioner Musselman 2nd the motion and it passed 3-0.

YMCA

Kathy Brehmer, YMCA Rural Transit came before the board for approval of the updated Drug and Alcohol Policy for Rural Transit. Ms. Brehmer stated that the revised policy states that the lab cannot notify the employer directly, but rather provide the employee an opportunity to prove that they are administering their medications correctly with the prescribing doctor. Ms. Brehmer stated that the screening panel increased so more drugs could potentially show on the screen. Commissioner West made a motion to approve the Drug and Alcohol Policy for YMCA Rural Transit. Commissioner Musselman 2nd the motion and it passed 3-0.

CHRISTMAS FESTIVAL 2019

Vicki Draper came before the board to request closure of the employee parking lots and Court Street the weekend of Thanksgiving, November 29, 30 and December 1, 2019. Rediscover Downtown would like to have a Christmas Festival similar to the one in

Carmel, but on a smaller scale. The event would include a skating rink located in the employee parking lot. Commissioner Musselman made a motion to approve use of the employee parking lots and closure of Court Street for the Christmas Festival. Commissioner West 2nd the motion and it passed 3-0.

HEALTH NURSE

Marie Nichols, County Health Nurse came before the board to request approval to go before the Council to request a pay adjustment for the new Immunization Assistant. Nurse Nichols stated Melissa Sailors comes with a lot of knowledge, has the ability to do more task when Marie is out and will be going through additional training for her job. Nurse Nichols feels that with Ms. Sailors experience and knowledge, she deserves the pay adjustment. Nurse Nichols would like to transfer \$1,000 from the extra nurse account to Ms. Sailors account to cover the pay increase. Nurse Nichols noted that the 2 of them working together is invaluable. Commissioner Hunt asked Auditor Brown what kind of precedent this decision would make. Auditor Brown explained that if you start allowing transfers within budgets to offer pay adjustments, all departments would start coming forward requesting the same. Auditor Brown noted that it is nothing against anyone in the Health Department, but many other long-term employees have knowledge and training required for their jobs and have not received any pay adjustments. Commissioner West made a motion to allow Nurse Nichols to go before the council to make the request for a pay adjustment for the new Immunization Assistant. Commissioner Musselman 2nd the motion and it passed 2-1. Commissioner Hunt opposed. Commissioner Hunt stated that he is concerned with the precedent that this decision would make if approved.

ELEVATOR UPDATE

Commissioner West stated the elevator is up and running again. Commissioner West noted that he met with a chair lift company last week to obtain a quote, which would be close to \$30,000, but he would rather wait to make sure the elevator is working properly before further pursuing this option.

COURTHOUSE SPACE STUDY

The board discussed the Courthouse space study done in 2009. Commissioner West noted that the study did not include the Health Department or the Coroner's space. The study in 2009, did not offer a comprehensive review, it reviewed current space at that time and needs of each department. An updated study would determine the current space and the needs moving forward as it would be a more comprehensive study.

CEILING REPAIRS-COURTHOUSE

Commissioner West stated that he received a quote to repair the ceiling on the 2nd floor by the Recorder's Office. Commissioner West would like to obtain additional quotes for the work, if he can find anyone interested in performing the work.

PUBLIC COMMENT

Elaine Anderson asked about rural broadband and if the board had considered putting together a committee to ensure there are not several companies trying to come in to Miami County. Commissioner West explained that the board met with a company called Watch Communications for preliminary discussions regarding the project. Commissioner West noted that MCEDA organized the meeting to gather information on the service they could provide. The committee is made-up of a cross-section of the community to represent the county. The initial numbers Watch Communications provided did not look appealing to those who would utilize the service, as it was costly. Right now, they are in the preliminary phase and Watch Communications would be looking at tower locations or places to place antennas. Commissioner West stated someone within the county would need to drive the project, probably someone in IT, who would be familiar with how the broadband works.

COURTHOUSE BEAUTIFICATION

Sandy Chittum, Miami County Chamber of Commerce Director, came before the board to request permission to place hanging flowerpots on the lampposts around the Courthouse. Ms. Chittum explained that she receives sponsorships from local businesses to help with purchasing of the flowers and then utilizes Miami County Correctional inmates would start growing the flowers, help plant and maintain them. Ms. Chittum

asked if the county could provide funding for the beautification, which would cover the costs of the pots and brackets. The board would like to check with Ken Einselen to determine if the lampposts can hold the weight of the flowerpots.

HIGHWAY ENGINEER

Ken Einselen, Highway Engineer came before the board to present an LPA Voucher for signature. Engineer Einselen will submit the LPA Voucher for \$106.86 after payments are verified. Commissioner West made a motion to approve Commissioner Hunt to sign the LPA Voucher for \$106.86. Commissioner Musselman 2nd the motion and it passed 3-0.

Engineer Einselen presented a utility request from Century Link to place buried utilities for 2,400 feet east of CR 100 E along CR 500 North. Commissioner West made a motion to approve the utility request from Century Link to place buried utilities for 2,400 feet east of CR 100 E along CR 500 North. Commissioner Musselman 2nd the motion and it passed 3-0.

Engineer Einselen presented a utility request from BSM Groups LLC (for Comcast) to place buried utilities under Business 31 South a distance to 90 feet to serve 2589 S. Business 31. Commissioner West made a motion to approve the utility request from BSM Group LLC (for Comcast) under Business 31 South a distance to 90 feet to serve 2589 S. Business 31. Commissioner Musselman 2nd the motion and it passed 3-0.

JAIL HOLDING CORP APPOINTMENT

Commissioner West made a motion to appoint Greg Deeds to the Miami County Jail Holding Corp, replacing Jeff Butts. Commissioner Musselman 2nd the motion and it passed 3-0.

HIGHWAY

Kerry Worl, Highway Superintendent came before the board to provide an update on the issue with replacing mailboxes. Mr. Worl stated that he spoke to the DOT and they do not recommend the county replacing the mailbox, unless they hit them with the blade.

Janice Hughes, Highway Bookkeeper presented a document for the equipment lease. Ms. Hughes stated that the document allows the lender to release funds once the equipment comes in. Mr. Worl would like the board to sign the document in addition to his signature and Auditor Brown's.

HIGHWAY MATERIAL BIDS

The board opened the following bids for materials:

Stone:

Bids for the Miami County Highway Dept. 2019					
ITEM #1 BID Stone, Gravel, Sand F.O.P loaded in MCHD truck Price Per Ton					
Vendor:	Materials	\$	Vendor:	Materials	\$
<u>Hanson Aggregates Midwest LLC</u>	#1's stone	\$ 8.05	<u>IMI PERU</u>	#1 stone	\$ 8.70
*Denote INDOT Capp Cert	*2's	\$ 8.05	All prices include .25 per ton environmental fee	#2,53,73's	\$ 7.60
	4's	\$ 11.05		# 4's	\$ 10.60
	53's	\$ 7.80		# 8's	\$ 10.90
	73's	\$ 7.80		#9's	\$ 11.30
** Denote: Washed stone	***8's	\$ 11.25		# 12's	\$ 11.05
	***9's	\$ 10.15	*Rip Rap	\$ 19.50	
	***11's	\$ 10.85	Limestone Chips	\$ 6.50	
	12's	\$ 10.85			
	SAND	\$ 6.55	**Course Sand #23, #24		\$ 11.50
	*Rip Rap	\$ 11.20	*Revetment Rip Rap		\$ 19.50
	Ice Grit	\$ 7.20			
<u>Kokomo Gravel INC</u>			<u>IMI SWAYEE</u>	Materials	\$
			All prices include .25 per ton environmental fee	#2,53,73	\$ 10.75
Course #23 Washed	**SAND	\$ 7.10		# 8	\$ 11.90
Crushed	#73's	\$ 11.65		#9	\$ 11.50
				#11's	\$ 11.00
				#12's	\$ 11.25
			Revetment Rip Rap	\$ 14.70	
<u>Speedway Sand & Gravel INC</u>					
<u>Prices quoted from Disko Plant</u>					
Fill Gravel		\$ 5.05			
	#53's, 73's	\$ 8.25			
	#5's	\$ 10.25			
	#8,9,10,11,12	\$ 8.85			
CAPP SAND	*#23, *24	\$ 6.15			
	*8,*9	\$ 10.65			
	*#11	\$ 10.00			

Bituminous Material:

Bids for the Miami County Highway Dept. 2019				
ITEMS # 2				
<u>Asphalt Materials, INC.</u>		<u>\$ per Gallon</u>	<u>\$ per TON</u>	If demurrage is to be charged
ITEM 2 A	RS, AE90,AE-PL	2.0025	480.60	the rate will be \$110.00 per hours after 3 hours free.
Delivered to Miami CO.	AE-150,200	2.1025	504.60	
not applied	AE-300	2.2025	528.60	Base oil prices as of 2/4/19 \$500.00 ton
	HFRS-2	2.0525	492.60	
	AE-90S	2.3025	552.60	
Dust Control - Not Applied		<u>1.8025</u>		
Delivered to Miami CO.			<u>432.60</u>	
Plant Pickup:	RS, AE90,AE-PL	1.90	456.00	
	AE-150,200	2.00	480.00	
	AE-3002	2.11	506.40	
	HFRS-2	1.95	468.00	
	AE-90S	2.20	528.00	
Hot Asphaltic Cement	PG 64-22		524.60	
<u>Bit-Mat Products</u>		<u>\$ per Gallon</u>	<u>\$ per TON</u>	Bid firm for 2019
ITEM 2A	AE-90, AE-PL	1.72		Demurrage will be charged after three hours at \$.018 per gallon, per hour based on full quantity of ticket load.
Delivered to Miami CO.	AE-90S	1.90		
not applied				Base oil price per ton \$500.00 Price base on full load of 5800 gallon
Dust Control- Not Applied		1.35		
Delivered to Miami CO.				
Item 2B	AE-90, AE-PL	1.70		
South Bend Plant Pick up	AE-90S	1.88		
MCHD				
Dust Control		1.33		

Item 3 Bituminous Material:

Bids for the County Highway Dept. 2019						
Vendor	Materials	\$	ITEM 2 D			
<u>E&B Paving INC. Peru IN</u>	<u>Hot Asphaltic Concrete</u>	\$	Per Ton			
Loaded in Miami Co. trucks	No. 5 Base RAP 25%	47.00				
at Peru or Kokomo plant	No. 9 Binder RAP 25%	48.00				
	No. 9 Surface RAP 15%	54.00				
	No. 9 Surface	57.00				
	No. 11 Surface	58.00				
	No. 11 Surface RAP 15%	56.00				
E&B Paving INC. Peru IN		\$	ITEM 2E			
<u>Material produced at</u>	<u>Hot Asphaltic Concrete</u>	\$	Per Ton			
E&B Paving's Peru Asphalt	No. 5 Base RAP 25%	57.00				
Plant. Asphalt Plant and	No. 9 Binder RAP 25%	58.00				
placed per MCHD	No. 9 Surface RAP 15%	65.00				
specifications.	No. 9 Surface	67.00				
No Transportation of mix is	No. 11 Surface	68.00				
included.	No. 11 Surface RAP 15%	66.00				
Base Oil Price \$400.00						
Vendor	Materials	\$	ITEM 2 D			
<u>Gaunt & Son Asphalt, Inc.</u>	<u>Hot Asphaltic Concrete</u>	\$	Per Ton			
Furnished and loaded in	Hot Asphaltic Base	60.50				
Miami Co. trucks at	Hot Asphaltic Binder	60.50				
vendors plant location.	Hot Asphaltic Surface	67.25				
0% Rap in all mixes						
Vendor	Materials	\$	ITEM 2 G			
Central Paving Inc.						
F.O B Logansport Plant	Winter Cold Mix	89.00	per ton	Price MC-250 Oil \$575 per ton		
Phend & Brown, INC.	Materials	0% Rap	25% RAP			
Item 2D F.O.B. Disko load	Hot Mix Ashalt Base 25mm	\$ 65.00	\$ 60.00			
	Binder, 19 mm	\$65.00	\$60.00			
	Surface, 12.5 mm	\$70.00	\$65.00			
Item 2 E	Hot Mix Asphalt Base 25mm	\$ 74.00	\$ 69.00			
Furished and applied	Binder, 19 mm	\$ 74.00	\$ 69.00			
	Hot Mix Surface 12.5 mm	\$ 79.00	\$ 74.00			
	Hot Mix Surface 9.5 mm	\$ 84.00	\$ 76.00			
2 F Plant Rental Disko Plant	Per ton	\$31.00				
Pierceton Trucking Co. INC	Materials	\$		\$		
Demurrage \$120.00 per hour	ITEM 3-G PG64-22	585.65	PG58-28	600.85		
after two hours of unloading						
time. Base price per ton						
\$535.00						
Hot Asphalt	Item 3 H SC-250	\$683.95				
Price Per ton						

Fuel:

Fuel Bids for Miami County Highway Dept. 2019					
Vendor	Per Gallon	Per Gallon	Per Gallon	All Item 4	
Ceres Solutions	Unleaded Fuel	Diesel On Road	Diesel Off Road		
Facility	\$1.645	2.346			
Tax	0.28	0.48			
Total	1.925	\$2.83			
Delivered	1.795		2.349		
Tax	0.28				
Total	2.075				

Item 4

DEF FLUID \$1.91 gal 265 or 330 gal tote

Commissioner West made a motion to take the bids under advisement. Commissioner Musselman 2nd the motion and it passed 3-0.

Commissioner West made a motion to accept the only fuel bid from Ceres. Commissioner Musselman 2nd the motion and it passed 3-0.

ADJOURN

Commissioner West made a motion to adjourn. Commissioner Musselman 2nd the motion and it passed 3-0.

**Adjourned
MIAMI COUNTY BOARD OF COMMISSIONERS**

_____, Chairman
Alan Hunt

_____, Vice Chairman
Larry West

_____, Member
Keith Musselman

Attest: _____, Auditor
Mary Brown