

MIAMI COUNTY COMMISSIONERS  
25 N BROADWAY  
PERU, IN 46970  
March 18, 2019

Commissioner Hunt called the meeting to order. Commissioners Musselman is absent.

**COMMUNITY CORRECTIONS**

Angie Bever, Community Corrections Director came before the board to present her preliminary grant application. Director Bever noted she has 90% of her grant application completed, but would not be finalized until the end of the month and the board does not meet again in March. Included in the grant application this year are funds requests for a 3% COLA, new vehicle, laptops, office chairs and another Case Manager. Director Bever explained that the new Drug Court has put additional workload on she and her other Case Manager and they could use the additional help. Director Bever requested the board review the application as it is now. Director Bever would send any revisions to the board prior to Chairman Hunt signing the final grant application at the Community Corrections Board meeting.

**ENERGY SAVINGS UPDATE-AMERESCO**

Mark Heirbrandt, Ameresco came before the board to provide an update on the energy savings review. Mr. Heirbrandt stated Ameresco now has online access to look at electric usage at the Jail. They will meet with REMC to discuss tariffs on solar energy, as many jails are converting to solar energy to help reduce costs. Ameresco met with RQAW to gain a better understanding of the role of the contractors during the build of the jail. They will review that information at the next committee meeting. They also met with the HVAC contractor, did some data logging to measure temperatures, humidity, motors and lights, which helps to monitor electrical consumption. Ameresco also did a water usage study and found that there are many elbows in the plumbing at the jail, which obstructs the flow. The design was not what it should be with that many elbows, which has contributed to the many premature failures. An extensive lighting audit was performed at the Jail and Courthouse. Ameresco will work on a building model for both facilities and provide a budgetary savings report. Mr. Heirbrandt mentioned that they also reviewed the hot water system. Currently, the boiler and chiller are fighting against one another. The boilers are currently 27-30 years old and require upgrades. Ameresco will provide cost for the upgrades. The chiller has a flat circuit and is leaking refrigerant and Ameresco was looking to determine where the leak is coming from. Mr. Heirbrandt noted that the chiller maybe oversized for the building. All this information along with budget information and potential course of action would be presented to the Energy Savings Committee on April 16, 2019 at their meeting.

**TRINE NUISANCE CONTROL**

Josh Trine came before the board to introduce himself. Mr. Trine holds a professional wildlife control license, offering services to help with wildlife control, specifically the pigeon problem within the City. Mr. Trine explained that he is based out of Howard County, but is licensed to work anywhere in the state. Mr. Trine met with the Mayor several years ago about the pigeon problem. At that time, the Mayor told him that he felt the influx of bald eagles would help eliminate the problem. Mr. Trine explained the only way to rid the City of the problem would be to set live traps for the pigeons, but would involve a team effort on the part of all the surrounding building owners. Mr. Trine estimates that the Courthouse currently has a flock of 500-1000 pigeons. Mr. Trine offers a monthly or yearly contract and offered the county a 1-year contract with a review period after the contract expires to determine if the county wants to continue with the service. Mr. Trine noted that if the other business owners downtown were interested in working together as a group he would do 1 contract to cover everyone. The board asked Mr. Trine to provide a list of the other businesses downtown that may have pigeon issues to contact and see if they would be interested in helping control the pigeon problem. Mr. Trine will get with Auditor Brown to determine the businesses that may be able to help.

## **HIGHWAY ENGINEER**

Ken Einselen, Highway Engineer came before the board to note that he submitted a copy of the proposed schedule for the Wayne Street Bridge project. Engineer Einselen stated that the project could potentially change the current 2 sidewalks down to 1.

Engineer Einselen received notice of the INDOT reimbursement for Claim #37 and is currently waiting on the claim to be processed.

## **HIGHWAY**

Kerry Worl, Highway Superintendent came before the board to present the sewer tap application for Chairman Hunt to sign for the new Highway Garage. Superintendent Worl noted that the county already paid the fees and the tap has been installed, but they need to turn in the final application.

Superintendent Worl presented the unofficial detour from State Road 18 between 600 E & 500 E, which will start in spring 2019. Commissioner West made a motion to approve the unofficial detour from State Road 18 between 600 E & 500 E. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

Superintendent Worl presented change orders for the floor scrubber for the new Highway Garage. Initially, the estimate was \$5,000, but the actual cost is \$15,197. Commissioner West made a motion to approve the change order for the floor scrubber. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

Superintendent Worl presented change orders for the forklift for the new Highway Garage. Initially, the estimate was \$7,500, but the actual cost is \$10,295. Commissioner West made a motion to approve the change order for the forklift. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

Superintendent Worl presented change orders to upgrade the 2 oil reels from 50 to 65 feet for the new Highway Garage, which would cost \$829.18. Commissioner West made a motion to approve the change order for the oil reels. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

Janice Hughes, Highway Bookkeeper presented a request that would go to the Council in April, asking to remove the Foreman position from Cum Bridge and making it a 2<sup>nd</sup> Equipment Operator. Bookkeeper Hughes stated they no longer have a Foreman for Cum Bridge. The Highway Department would like to replace the position with an Equipment Operator.

Bookkeeper Hughes presented a request for an additional appropriation that would go to the Council in April from MVH for overtime hours. Bookkeeper Hughes stated they did not have any overtime hours built into the 2019 budget and needed to add them to cover the estimated payroll for the remainder of 2019.

Superintendent Worl noted that the crew is starting to use the new mowers, but noted it would take some time for the employees to get used to them

## **YMCA**

Kathy Brehmer, YMCA Rural Transit came before the board to request signatures for the grant to purchase 3 vehicles for \$128,570.00. The grant would cover 80% of the cost for the 2 low-floor Dodge Caravans and 1 medium transit 14 passenger van, with the remaining 20% from local grants or YMCA funding. Commissioner West made a motion to approve the grant for the YMCA Rural Transit vehicles for \$128,570.00. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **ANNEX ROOF QUOTE**

The board received a quote from Parsons Roofing to replace the roof over the Sally Port. The board will contact other local contractors to obtain additional quotes.

## **MINUTES**

Commissioner West made a motion to approve the 3/4/19 minutes. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **CLAIMS**

Commissioner West made a motion to approve claims. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

The board received a quote from the Prosecutor from 4imprint \$229.36 that they would like to pay out of docket to avoid using the credit card. Commissioner West made a motion to pay the claim from 4imprint for \$229.36 out of docket. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **PAYROLL**

Commissioner West made a motion to approve payroll. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **PAYROLL STATUS CHANGE**

The board received a payroll status change form for Mary Kay McKinney, moving her from part-time to full-time Zoning Administrator at a salary of \$31,000 annually. Commissioner West made a motion to approve the payroll status change form. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **IVY TECH**

The board received a letter of thanks from Ivy Tech for the \$50,000 contribution to their campus expansion project.

## **SUPPLIES**

The board received a note about paying for toner for Probation, which is not covered under the ABM contract. Commissioner West made a motion to have Probation find funds to pay for the toner and to contact ABM and find out why they are not under the same maintenance contract as the rest of the county. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **IDEM**

The board received a notice from IDEM for a permit renewal for the Miami Correctional Facility and an air permit from Smithfield Package Meats.

## **ST. VINCENT de PAUL**

The board received a letter of support for St. Vincent DePaul.

## **INDIANA STATE DEPARTMENT OF HEALTH**

The board received a letter from the Indiana State Department of Health regarding the training, certification and monitoring of the Weights and Measures Inspectors.

## **CIRCUS CITY FESTIVAL**

The board received a letter of support from the Circus City Festival.

## **SOCIAL MEDIA POLICY**

Auditor Mary Brown presented a copy of the Social Media Policy adopted in 2017. Auditor Brown stated that she is working with the County Attorney to get the Employee Handbook updated and found that the policy was approved in 2017, but could not find a signed copy of the policy and requested the board approve the amended version with the updated Board of Commissioners. Commissioner West made a motion to approve the amended Social Media Policy. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **PUBLIC DEFENDER ANNUAL REPORT**

The board received a copy of the 2018 Annual Report from the Public Defender.

## **WABASH RIVER HERITAGE CORRIDOR COMMISSION**

The board received the minutes from the January 9, 2019 Wabash River Heritage Corridor Commission.

**IT**

Jim Deniston, Intraset came before the board to present a quote for the Courthouse RFDI (card access) upgrade. Mr. Deniston explained that the budget currently has \$60,000 for the cost of the upgrade, but he has since found out that the company can use the existing hardware with a few upgrades and reduces the cost to \$9,119.00. Mr. Deniston stated that the upgrade should last 10-12 years and any old badges that have card access would continue without interruption. Commissioner West made a motion to approve the RFDI (card access) upgrade of \$9,119.00. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0. The board requested Mr. Deniston notify any departments that work after hours to ensure they do not have any issues accessing the building during the down time to upgrade.

Mr. Deniston presented a quote for the data cable/fiber install at the new Highway Garage for \$33,323.68. Mr. Deniston noted that the largest portion of the quote is for the directional boring required to drop the extra reoccurring Comcast bill.

Mr. Deniston presented a quote for security cameras at the new Highway Garage for \$20,142.00.00. Mr. Deniston noted that the quote is based on the recommendation from Sheriff Hunter and himself during their review.

Commissioner West made a motion to approve the quote for the data cable/fiber install and security cameras to be paid from the Highway Garage contingency funds. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

**ADJOURN**

Commissioner West made a motion to adjourn. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

**Adjourned**

**MIAMI COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_, **Chairman**  
**Alan Hunt**

\_\_\_\_\_, **Vice Chairman**  
**Larry West**

\_\_\_\_\_, **Member**  
**Keith Musselman**

**Attest:** \_\_\_\_\_, **Auditor**  
**Mary Brown**